

# **Waitaki Riparian Enhancement Society Inc.**

## **Minutes of committee meeting held on Tuesday the 20<sup>th</sup> May 2025 at 25 Ruane Street, Glenavy at 7.30pm.**

**Present.** Trevor Hill, Stu McNamara, Russell Frank, Peter Anderson, Linn Koevoet

**Apology.** Nikki Dellaway. Moved by Peter seconded by Stu that apology be received. Carried.

**The chairman welcomes all committee members** and in particular new committee member Stu McNamara for making himself available to our organisation.

**Minutes of previous meeting tabled.** Moved by Linn and seconded by Peter that they reflect a true and correct record. Carried.

**All resolutions passed** at the previous meeting have been actioned.

**Matters arising from the minutes** to be dealt with in GB.

### **Inward correspondence.**

- (1) 3 x kiwibank statements dated 19<sup>th</sup> May 2025.
- (2) Email from Waitaki power up -confirming receipt of funding application WTK0392.
- (3) Emails from Nikki, Russell, Peter and phone call from Trevor voting Yes to Question regarding payment to S Koevoet for receipts for refund produced \$287.19.
- (4) Letter from Kiwibank re investment statement. Tax rate 0.00%.
- (5) Email from Companies office reminder re re-registration.
- (6) Email from companies office reminder re filing financial statement.
- (7) Email from companies office- Special edition News Letter.
- (8) Email from companies office – February law changes.
- (9) Receive quote from Environmental Collective for Hand held Oxygen meter. NZ \$2737.00
- (10) Receive invoice from Environmental Collective . \$2737.00
- (11) Receive email that Hand held oxygen meter is dispatched.
- (12) Receive from T hill receipts for refund. \$178
- (13) receive from S Koevoet receipts for refund total \$287.19.
- (14) Email from Companies office with re registration application form attached. IS22-RRS.
- (15) Email from companies office advising of errors in the re registration application and how to fix.
- (16) Receive invoice from Gallagher re public liability Insurance. \$603.75.
- (17) Receive reminder from Gallagher that payment is overdue.
- (18) Receive email from Waimate promotions re visitor guide advertising. N/A.
- (19) Email from BioMar – pricing Q2 2025.
- (20) Email from BioMar- asking suitable delivery date.
- (21) Email Hill Labs – pricing update.
- (22) Email from Meridian Energy – advising of change in purchase financial system.
- (23) Invoice from colour print- \$105.80 advert AGM Waimate trader.
- (24) Invoice from BioMar \$5265.07- fish food April delivery.
- (25) Email from BioMar re Q3 fish food order delivery July 25.
- (26) Receive quote from Hill Labs for water testing welcome stream. \$325.40 pricing until 2026.

(27) Email from companies office- application for re-registration of incorporated Society is successful. Certificate of registration attached.

(28) Receive may update from registrar of incorporated societies- N/A as we are registered.

(29) Receive receipts for refund from S Koevoet x 6 , totalling \$153.53.

(i) Phone top up One NZ for bells pond security- \$20.00 (ii) Savouries and bread \$26.48- Supper AGM 22-04-25. (iii) Soft drinks \$12.19 bells pond volunteers. (iv) Renewal of registration – log splitter \$52.94 (v) Postage of water sample forwarded to hill labs. \$15.00 (vi) Replacement of broom handle Welcome stream \$26.92.

(30) Receive payment details from One NZ 2017-2025.

(31) Receive water testing kit from hill labs re W/S ORC consents.

### **Outward correspondence.**

(1) to Meridian power up. Application for funding WTK0392. Sought \$2737 for replacement of hand held oxygen meter.

(2) Emails to committee members re refund of payment for receipts produced x6 S Koevoet totalling \$287.19.

(3) email correction to the above email. Error Receipt number 5 should have read \$38.46 NOT \$38.69.

(4) Email to BioMar asking for delivery of April fish food.

(5) Forward to Nikki (Fish and Game) log of occurrences for WS.

(6) forward email order of fish food for delivery in July to BioMar.

(7) 71 emails to known members advising of change of date re AGM and why.

(8) 80 fliers delivered to mail boxes in Glenavy and Waitaki Bridge area advising of date of AGM.

(9) Forward to registrar of incorporated societies the Financial statement for FY 2024 as certified at the AGM

(10) application to the companies office re re-registration of Incorporated Society status. -2518061.

(11) Corrected application to companies office re registration of Incorporate Society status.

Moved by Linn that the inward correspondence be received and the outward correspondence be authorised. S Peter. Carried.

### **Matters arising from correspondence.**

(1) Re Item (3) inward. This was a decision made by a vote on emails. This decision has to be ratified at this meeting. Linn moves that the committee formally ratify the decision that payment of \$278.19 be made to S Koevoet for refund as per receipts produced. S/ Russell. Carried.

Financial report.

Ballance as at the date of the last meeting (21-1-25) was Now account \$17,764.12; Investment \$50,144.14; Total \$67,908.26.

Income since last meeting \$7015.35 made up from (a) Donations \$160.10; (b) Sale of firewood \$5800; (c) Other income \$273.00; (d) Splitter \$245; Interest \$537.25

Expenditure since last meeting \$9186.81, made up as follows;

(i) Payment to Environmental Collective \$2737 for hand held oxygen meter.

- (ii) Payment to T Hill receipts produced – Reviewer and step. \$178.00
- (iii) Payment to S Koevoet \$287.19 receipts produced .
- (iv) Payment to Gallagher Insurance – Public liability- \$603.75
- (v) Payment to colour print- Advertising AGM. \$105.80
- (vi) Payment to BioMar \$5265.07- fish food.
- (vii) Bank fee re above. \$10.00

Cash in hand Nil

Accounts outstanding.

- (1) Receipts for refund S Koevoet \$153.53
- (2) BioMar fish food order approx \$3,000 July delivery.
- (3) Glenavy Marine \$253.00 replacement battery Bells pond.
- (4) Refund to L Koevoet of \$1500 as authorised by the committee on the 15<sup>th</sup> October 2024, and reconfirmed on the 21-1-25 meeting. This has not been paid or claimed as yet.

A discussion was had on Item 4 above. The committee, through the chair , directed that this payment be made.

Linn Moves that outstanding accounts be paid on production of receipts or invoices. S/ Stu, Carried.

Ballance as at the 19<sup>th</sup> of May 2025 as per bank statements is Now account \$ 15,389.17; Investment account \$50,681.39; Total \$66,070.56.

There being no questions Linn moves that his financial report be adopted. S/Russell, Carried.

## **General Business.**

**Matters arising from the minutes.** At the last meeting the next committee meeting was set for the 22<sup>nd</sup> April 2025, following on from the AGM scheduled to the 25<sup>th</sup> of March 2025. On that day the AGM failed to reach a quorum and the AGM was reschedule for the Tuesday the 22<sup>nd</sup> of April 2025. This clashed with the committee meeting which was rescheduled to a later date, 20<sup>th</sup> May 25.

## **Bells Pond.**

Predator traps have taken 11 rats and 1 stoat to date. The fish are doing well and the brood stock that is going to mature is colouring up. Feed consumption has reduced because of this. A recurring problem with a feeder has been solved. A rubber finger from glove was the solution. The leaks from the side of the raceway have been ameliorated by digging a drainage trench and hole at the respective locations x 5 . This has eliminated the wet ponding . Next fish food delivery July.

We have been donated 1 ton on 9mm fish food by NZ King Salmon in Nelson. For this we must Thank McKinnons creek salmon hatchery as they arranged it for us. Cost a 24 pack of Heinekin beer. For transport. This will reduce our fish food cost for July delivery.

The brood stock needs to be sorted. Silvers, mature males , mature female then checked for ripeness.

**Resolved** Working bee to be called for Saturday the 31<sup>st</sup> May commencing at 10am. All to assist in finding volunteers.

The yellow tread plate donated by Mt Cook Alpine Salmon has been installed. Ken Baker has repaired the fish holders that were destroyed last harvest season. He has provided a Wheelie bin and dispensing aid for the holding devices. He is hopeful that his work is not again destroyed.

The security Alarm system has been sketchy. No sunlight for solar power and a battery has died. This caused several inappropriate alarm activations. System checked and a faulty battery has been replaced. Cost \$253.00. An electronic PH tester has been provided .

The security camera has gone off line. This was because linn replaced his cell phone and the System APP was transferred across but could not reactivate camera. Enquiries with installer gave us an IT option when near the modem. This did not work. Options are try again or ask morcom systems come out and reactivate the camera. There is cost involved.

**Resolved.** Have one more try if no success call in technician.

### **Welcome stream.**

Peter advises that the water tanks have been emptied and refilled. Water intake are cleared of vegetation and silt. Cleaning of the shed has been started and tower one is ready to receive eggs.

**Resolved.** Peter authorised to purchase more rat/mice baits.  
Shed to be water blasted before Saturday

The raceway has had the weed removed from within, and also at the back and front areas of the raceway. This work was done by Shaun from Queenstown.

An electronic PH tester had been provided to the WS incubation shed. Recommendation that the water from the stream is tested and recorded on every visit to the shed.

**Firewood.** None in paddock. No logs have been located. Chris Paul has offered two bluegums and 1 macro to us. May raise \$1200. This fund raising venture looks to be over and this will have a major impact on our organisation. No logs and not enough volunteers willing to help.

### **Future of the Hatchery.**

A general discussion was had. The question of seeking sponsorship for our organisation while there is a possibility to liquidating in the next 12 to 18 months was considered. The committee recommended that we should still pursue sponsorship, because without it, we are definitely finished, and that if the organisation does cease to exist, **because of a lack of volunteers**, we are financially able to return the sponsorship to the sponsors. This being covered in the constitution- No members may benefit from the distribution of assets.

### **Fund Raising.**

The Oamaru Poultry club is having their show in Oamaru Are we able to provide at least 6 volunteers for this.? Yes. Set up date is Tuesday the 15<sup>th</sup> July commencing at 9am to 2.30pm approx. Take down is Sunday 20<sup>th</sup> July commencing at 9am finish before midday.

**Next meeting.** To be called by the Secretary or chairman at a date to be decided.  
There being no further business **the meeting was declared closed at 9pm.**

